

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, February 9, 2017 in Board Room A of the Sophie Beaumont Building-Human Services- 111 N. Jefferson Street Green Bay, WI

Present: Chairman Tom Lund, arrived at 5:23 PM
Carole Andrews, Jesse Brunette, Susan Hyland, Paula Laudrie, Bill Clancy, JoAnn Grashberger

Excused: Craig Huxford, Aaron Linssen

Also

Present: Erik Pritzl, Executive Director
Nancy Fennema, Deputy Director
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager
Roberta Gasper, Director of Nursing Home
Dawn Harris, Director of Nursing
John Mink, RN to BSN Program, Bellin College of Nursing Student

1. **Call Meeting to Order:**
The meeting was called to order by Paula Laudrie at 5:17 pm.
2. **Approve/Modify Agenda:**
ANDREWS / GRASCHBERGER moved to modify the agenda and take item 5 before item 4.
The motion was passed unanimously.

Introductions were done by the group.
3. **Approve Minutes of December 8, 2016 Human Services Board Meeting:**

GRASCHBERGER / HYLAND moved to approve the minutes dated December 8, 2016.
The motion was passed unanimously.
4. **Presentation re: Hospital & CBRF Nursing Services:**

Roberta Gasper, Director of Bay Shore Village Nursing Home gave a Power Point presentation (attached) to the board highlighting staffing, the Final Rule of 2016, and the 3 phases they are working on to complete by the end of 2018. Bill Clancy asked if clients have more rights now. Gasper stated that prior to OBRA (Omnibus Budget Reconciliation Act) of 1987, they didn't have rights. She gave examples of residents in long term care being tied to their beds in the past. When OBRA started they don't have the restraint use they had 20-25 years ago. Erik Johnson asked what significant changes were done in 2016. Luke Schubert indicated that in Phase One there were administrative changes with language. He has not seen big changes in the way they operate.

Dawn Harris, Director of Nursing at Nicolet Psychiatric Center and Bay Haven CBRF gave a Power Point presentation (also attached) to the board highlighting requirements for admission and services provided to the community. Harris reviewed statistics for Nicolet Psychiatric Center and these statistics show clients are sicker and staying longer. Harris reviewed statistics for Bay Haven and highlighted the average length of stay has increased by 2 days since 2015. Laundrie asked what the difference was between Bay Haven and Diversion. Nancy Fennema indicated location. Diversion clients are closer to the community and have other resources available to them. Bay Haven clients are at a greater distance from the community and depending on the client that can feel safer for them. Fennema also indicated Bay Haven is attached to the CTC and hospital so there is greater access to medical psychiatric care and oversight. They both service the same type of population but one setting can be better for someone based on their needs. Schubert stated we are licensed the same but a different structure with staffing. At the CTC there is direct access to a psychiatrist, social worker or AODA counselor.

LAUNDRIE / HYLAND moved to receive and place on file.
Motion was carried unanimously.

5. Executive Director's Report:

Executive Director Pritzl highlighted from his report updates on Health and Human Services merger including reviewing organizational structure, overall staffing and common operating policies. Pritzl highlighted the department reached a point where zero people were on the waiting list for psychiatric services. In the Children, Youth and Families area he highlighted receiving an award in the amount of \$162,000 for In Home Safety Services. Pritzl states the application to support Trauma Informed Parenting has been approved. With this award, training and support can be offered to direct service providers, plus foster parents, biological parents and adoptive parents. The Juvenile Justice area applied for and received \$47,000 for each of the next two years to implement a uniform assessment for kids.

GRASCHBERGER / BRUNETTE moved to receive and place on file.
Motion was carried unanimously.

6. CTC Administrator Report including NPC Monthly Report:

Luke Schubert highlighted from his report the CTC is moving forward with a new nurse call light system. The old system was struck by lightning and a replacement system will be installed which will be tied to cell phone wireless technology.

ANDREWS / LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

7. Financial Report for Community Treatment Center and Community Programs:

Finance Manager Eric Johnson introduced a new format which he will submit once a quarter that gives more details and breaks down results by division. Johnson stated they are in the process of finalizing year end results and at the bottom of the reports are 2016 projections which will affect year end accounting. Refer to the reports attached to agenda for specific numbers and results by division.

LAUNDRIE / HYLAND moved to receive and place on file.
Motion was carried unanimously.

- 8. Statistical Reports:**
a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
b. Child Protection – Child Abuse/Neglect Report.
c. Monthly Contract Update.

ANDREWS / BRUNETTE moved to take items 8a, b, c and item 9 together and receive and place on file.

Motion was carried unanimously.

- 9 Request for New Non-Continuous Provider & New Provider Contract.**

- 10. Other Matters:**

Clancy asked for a status report on the mobile crisis unit. Pritzl stated the mobile crisis unit is in operation. The area of concern is utilization. Services are available but question whether they are getting called out appropriately and in a timely manner. People are still ending up at hospitals and other places. Crisis has talked to larger jurisdictions and they are in the process of getting an agreement drafted with hospitals to allow access in a timely manner. Clancy asked if they were on call 24-7. Fennema indicated they were. Pritzl stated there was a 30 minute benchmark set to respond. Education to law enforcement is needed as well as willingness on their part to call the mobile crisis unit early in the police call. Schubert shared the Green Bay Police Department is bringing a report to all EM1 committees tracking the percentage of residents that receive medical clearance and the time that it takes. Pritzl stated the data shows a call went from 15 hours of average officer time per call to 3.7 hours. Pritzl states there is improvement.

Next Meeting: Thursday, March 9, 2017

5:15 p.m. – Community Treatment Center, Room 365

- 11. Adjourn Business Meeting:**
CLANCY / ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:15 p.m.

Respectfully Submitted,

Patti Zich